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Deutsche Forschungsgemeinschaft

For **subject-related inquiries** please contact
Tel.: +49 228 885-1 / E-mail: postmaster@dfg.de
If you encounter **technical problems** please contact our hotline:
Tel.: +49 228 885-2900 / E-mail: elan-helpdesk@dfg.de

DFG

Registration / Login

If you do not have an elan account, please register on the login page via the following link: elan.dfg.de.

Please generally allow one working day to process your request for access. You will be notified by e-mail once your account is activated.

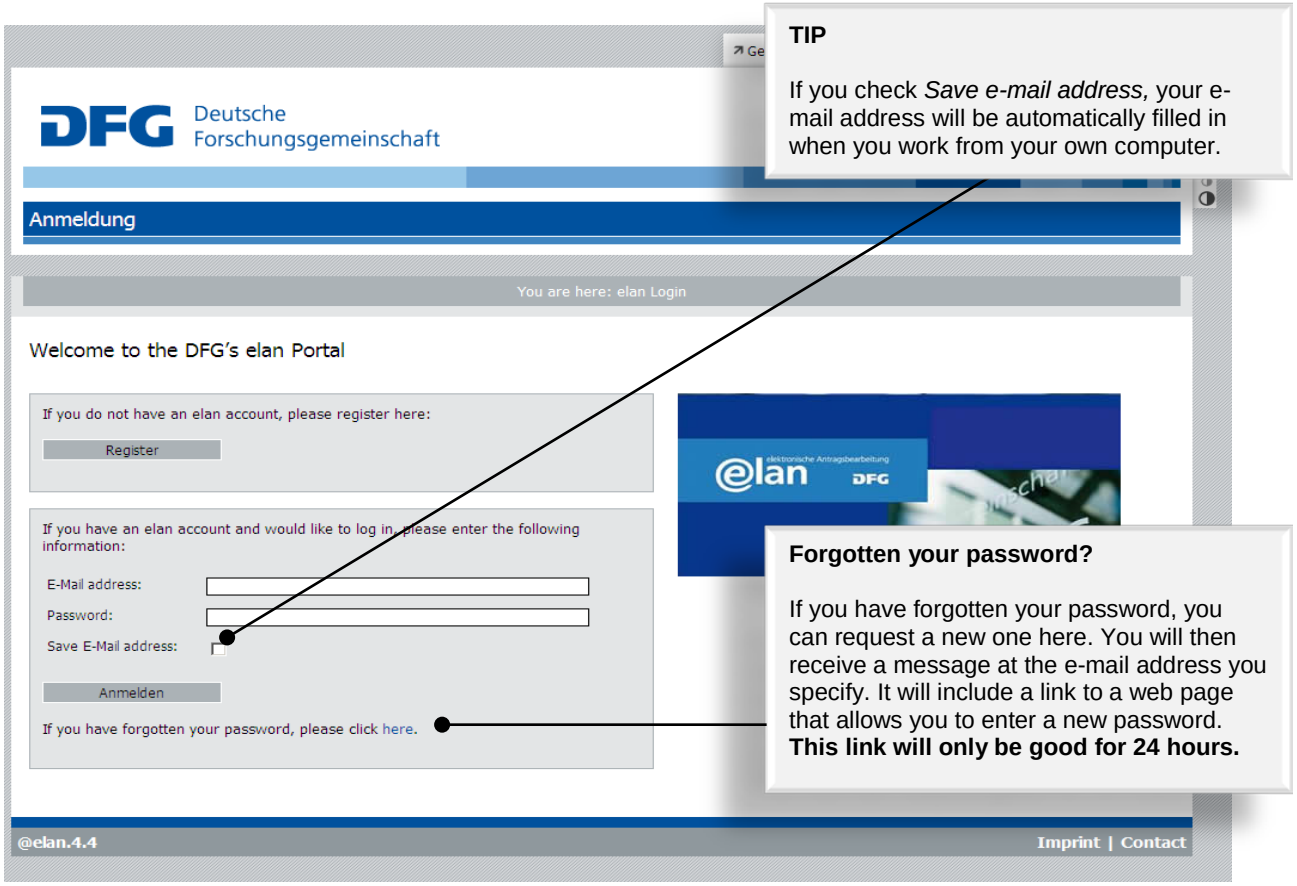
Once your account is set up, you can log in using your login information.

YOU NEED …

an internet connection and a browser (e.g. Internet Explorer, Firefox) with JavaScript enabled.

PLEASE NOTE

After five failed attempts to log in, **you will be blocked from accessing the service for 30 minutes.** After that time you will be able to log in again.


DFG Deutsche Forschungsgemeinschaft
Anmeldung
You are here: elan Login
Welcome to the DFG's elan Portal
If you do not have an elan account, please register here:
Register
If you have an elan account and would like to log in, please enter the following information:
E-Mail address:
Password:
Save E-Mail address:
Anmelden
If you have forgotten your password, please click here.
@elan.4.4
Imprint | Contact
TIP
If you check Save e-mail address, your e-mail address will be automatically filled in when you work from your own computer.
Forgotten your password?
If you have forgotten your password, you can request a new one here. You will then receive a message at the e-mail address you specify. It will include a link to a web page that allows you to enter a new password. This link will only be good for 24 hours.

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elan Homepage

The navigation bar on the elan homepage lists the functions that are available to you.

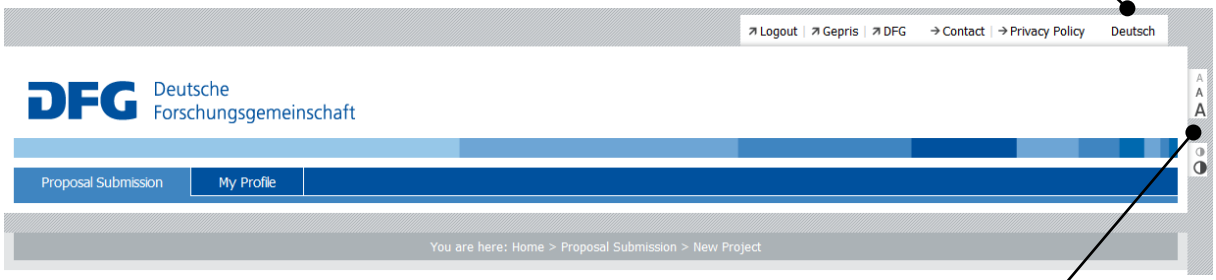
The homepage also contains information about any feature updates as well as future plans.

ONLINE SECURITY:

DFG staff will never ask you for your login information or password, neither in person nor by telephone or e-mail.

Deutschsprachige Seiten (German version)

To view information and forms in German, click *Deutsch*



Text Size/Contrast

You can use the buttons in the top right-hand corner to change the text size and contrast.

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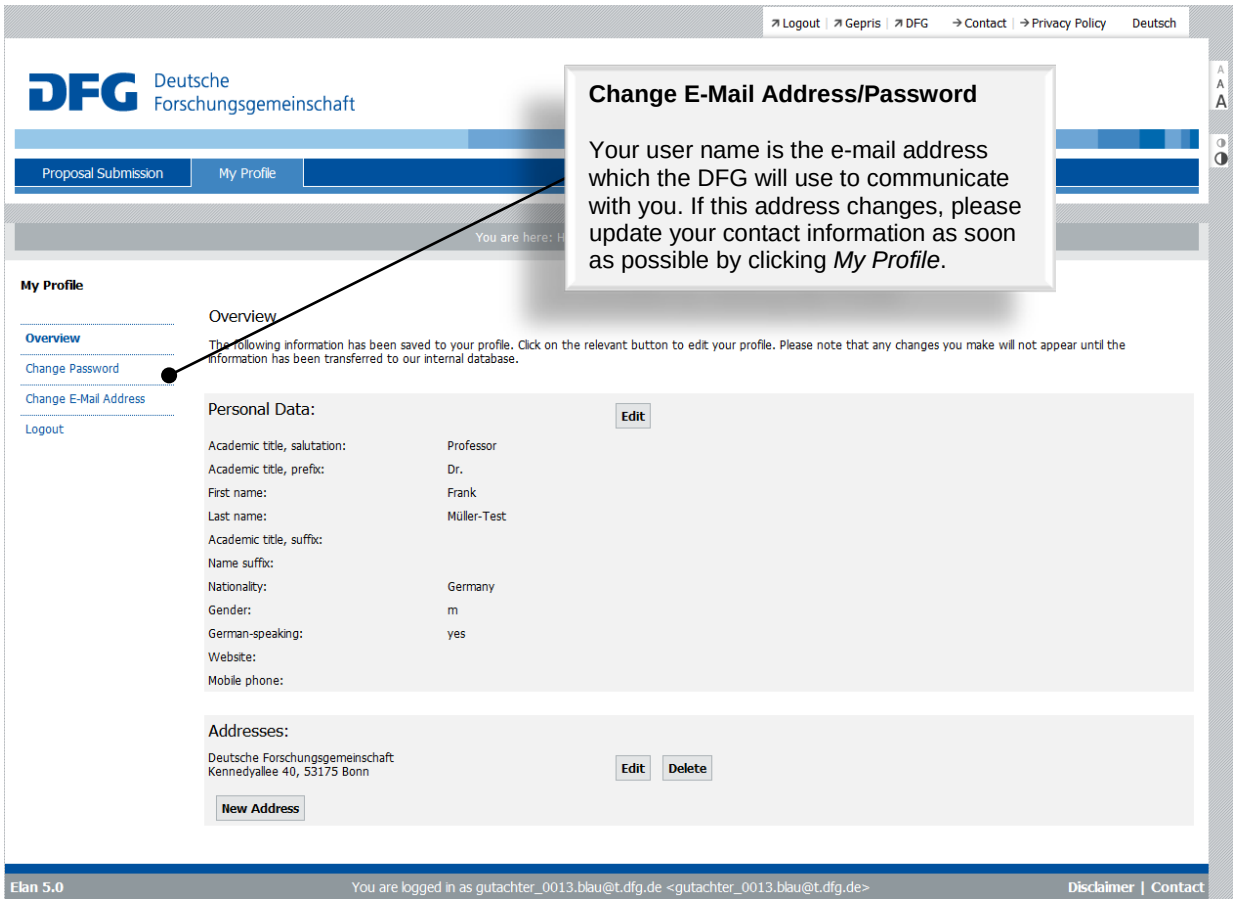
My Profile Tab

Use the My Profile tab to update your profile. Select Overview to review your personal data and addresses. To update this information, select Edit.

Please allow one working day for your data to be processed and displayed.

NOTE:

Please review your information to ensure accuracy before submitting new proposals via elan.


Logout | Gepris | DFG | Contact | Privacy Policy Deutsch
Deutsche Forschungsgemeinschaft
Proposal Submission
My Profile
Change E-Mail Address/Password
Your user name is the e-mail address which the DFG will use to communicate with you. If this address changes, please update your contact information as soon as possible by clicking My Profile.
My Profile
Overview
Change Password
Change E-Mail Address
Logout
Overview
The following information has been saved to your profile. Click on the relevant button to edit your profile. Please note that any changes you make will not appear until the information has been transferred to our internal database.
Personal Data:
Edit
Academic title, salutation: Professor
Academic title, prefix: Dr.
First name: Frank
Last name: Müller-Test
Academic title, suffix:
Name suffix:
Nationality: Germany
Gender: m
German-speaking: yes
Website:
Mobile phone:
Addresses:
Deutsche Forschungsgemeinschaft
Kennedyallee 40, 53175 Bonn
Edit
Delete
New Address
Elan 5.0
You are logged in as gutachter_0013.blau@t.dfg.de <gutachter_0013.blau@t.dfg.de>
Disclaimer | Contact

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Proposal Submission Tab

Proposal Overview

Under *Proposal Overview /Renewal Proposal* you will see an overview of your current projects and their processing status.

Proposals that have been withdrawn or concluded are not listed. Projects that have been declined are shown up to three months following the decision.

Processing Status

The following processing steps will be displayed in the proposal overview:

For additional information on proposal processing, visit DFG - Quo vadis, proposal?

Processing stage	Your proposal is being checked for formal criteria and prepared for review.
Review stage	Your proposal is undergoing scientific review.
Decision stage	The review has concluded and your proposal, having been checked for formal criteria and reviewed for scientific quality, is being presented to the decision-making bodies.
Notified	A decision has been made whether and in what amount your proposal will be funded.
Other	You have withdrawn your proposal.

New Project

Our electronic proposal submission service is under construction.

Electronic proposal forms that are currently available can be found under *New Project*.

PLEASE NOTE

When processing your electronic proposal, the personal data and contact details that you provided during registration will be used. You will not be asked to re-enter this data.

If you have not recently registered, please review your profile and update the information as necessary.

Multiple Applicants

In certain programmes, multiple applicants may apply for project funding.

These persons must also be registered in elan and review/update their profiles as necessary.

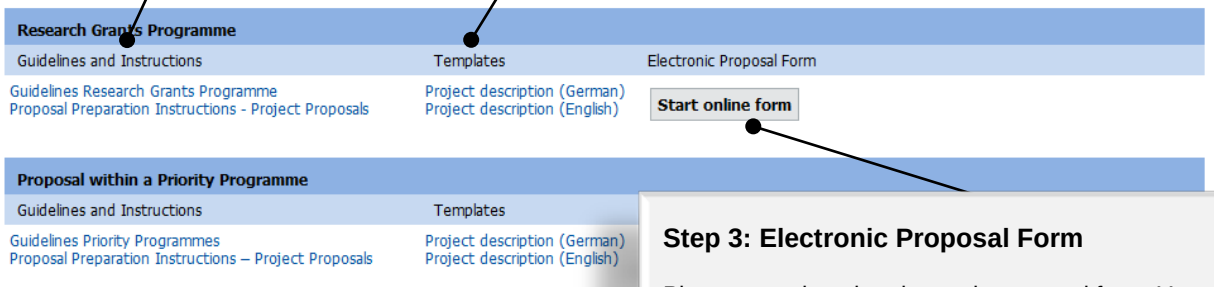
Proposal Submission

Step 1: Guidelines and Instructions

Please read through the programme's guidelines and instructions before preparing your proposal.

Step 2: Templates

Please complete the appropriate template for your project description. If you cannot use the template as provided, please follow its prescribed structure. The project description should be attached later to the online form as a PDF file.



Step 3: Electronic Proposal Form

Please complete the electronic proposal form. You will be asked to provide the project title and summary in both German and English and upload any attachments as required.

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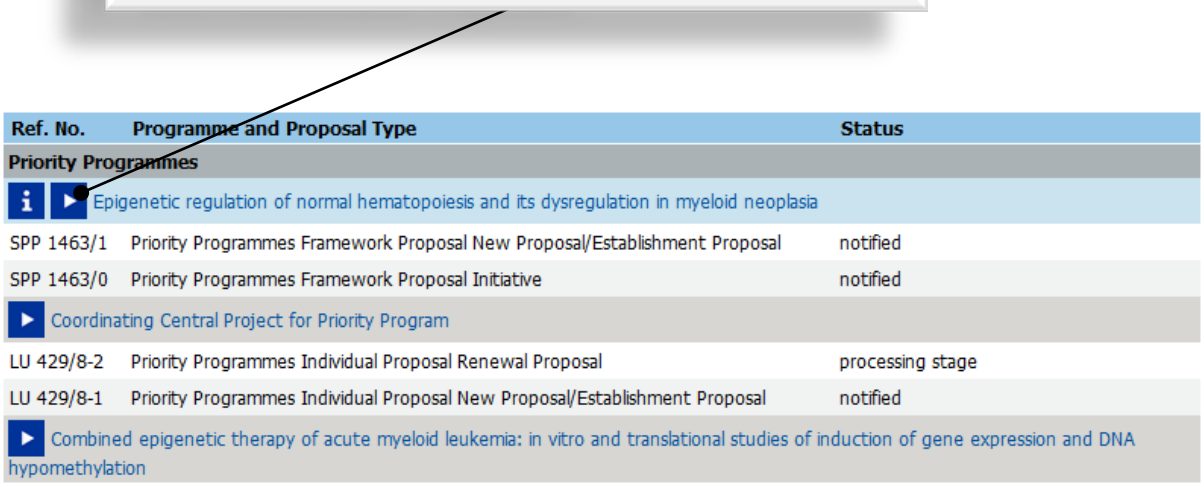
Renewal Proposals / Correspondence

Under ▶ you have the opportunity to

- submit comments/inquiries and/or add documents to supplement your proposal (such as final reports, etc.) via the correspondence form
- submit a renewal proposal (if applicable)


Ref. No.
Programme and Proposal Type
Status
Priority Programmes
Epigenetic regulation of normal hematopoiesis and its dysregulation in myeloid neoplasia
SPP 1463/1 Priority Programmes Framework Proposal New Proposal/Establishment Proposal notified
SPP 1463/0 Priority Programmes Framework Proposal Initiative notified
Coordinating Central Project for Priority Program
LU 429/8-2 Priority Programmes Individual Proposal Renewal Proposal processing stage
LU 429/8-1 Priority Programmes Individual Proposal New Proposal/Establishment Proposal notified
Combined epigenetic therapy of acute myeloid leukemia: in vitro and translational studies of induction of gene expression and DNA hypomethylation

Proposal Forms

NOTE

For security reasons and to prevent system overload, your online session will expire one hour after your last entry. **In this case, data that have been entered but not yet saved will be lost.**

To avoid losing data you should therefore regularly **save** your partially completed form by clicking the *Continue later* button

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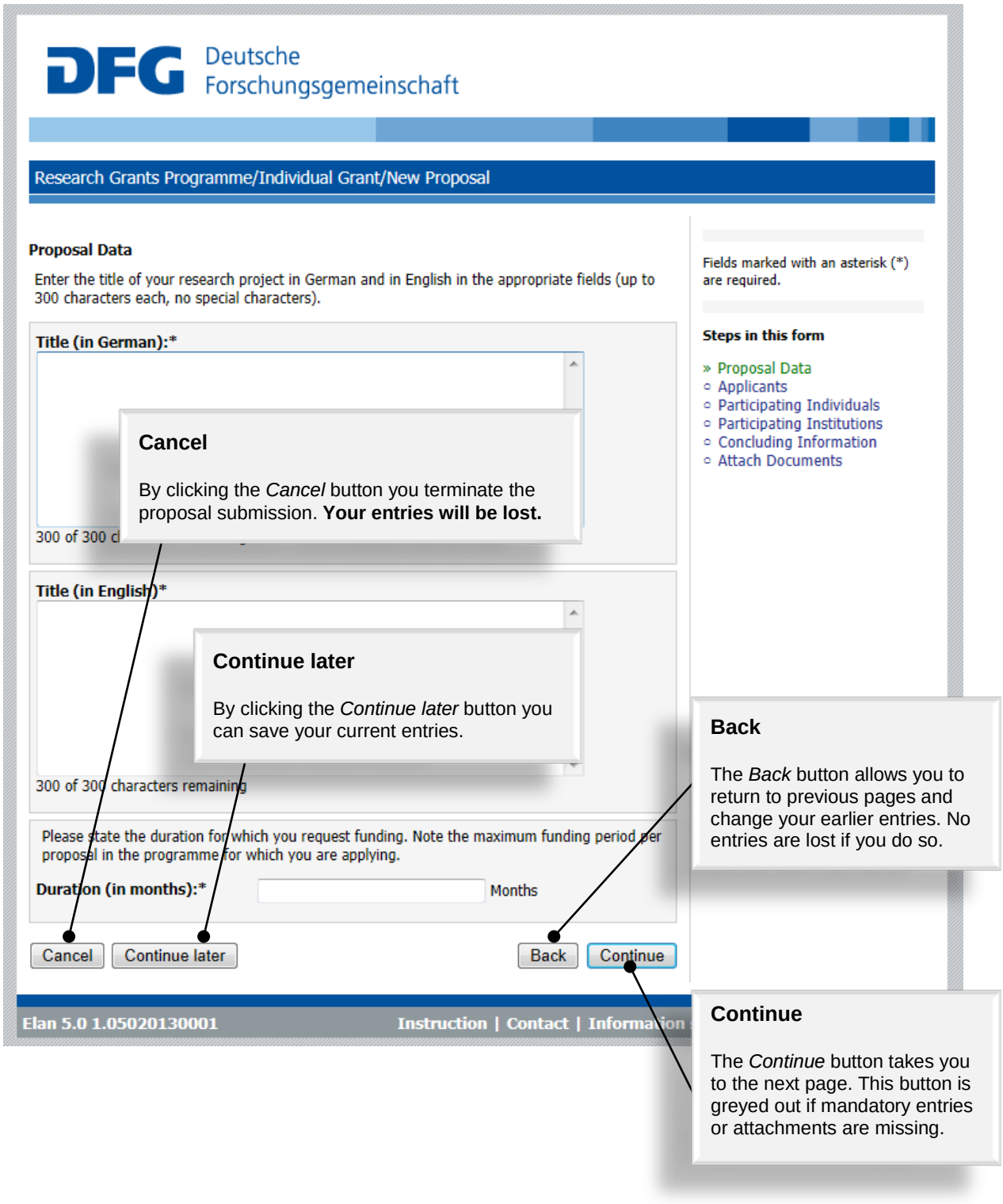
Deutsche Forschungsgemeinschaft
Research Grants Programme/Individual Grant/New Proposal
Proposal Data
Enter the title of your research project in German and in English in the appropriate fields (up to 300 characters each, no special characters).
Title (in German):*
300 of 300 c
Title (in English)*
300 of 300 characters remaining
Please state the duration for which you request funding. Note the maximum funding period per proposal in the programme for which you are applying.
Duration (in months):*
Months
Cancel
Continue later
Back
Continue
Fields marked with an asterisk (*) are required.
Steps in this form
» Proposal Data
Applicants
Participating Individuals
Participating Institutions
Concluding Information
Attach Documents
Elan 5.0 1.05020130001
Instruction | Contact | Information
Cancel
By clicking the Cancel button you terminate the proposal submission. Your entries will be lost.
Continue later
By clicking the Continue later button you can save your current entries.
Back
The Back button allows you to return to previous pages and change your earlier entries. No entries are lost if you do so.
Continue
The Continue button takes you to the next page. This button is greyed out if mandatory entries or attachments are missing.

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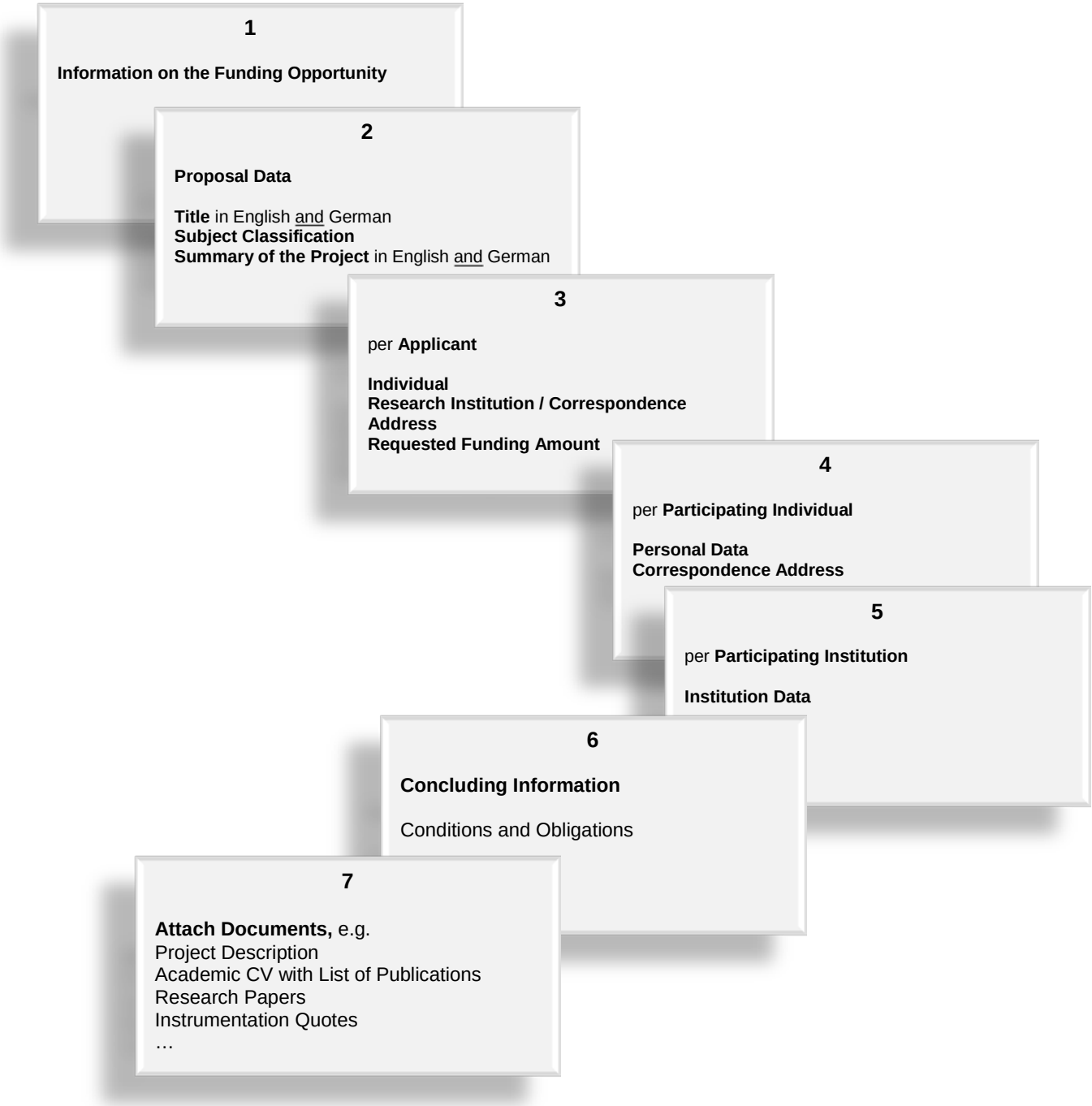
Completing the Electronic Proposal Form

The electronic proposal form has the following basic structure. Depending on the funding programme, not all sections may be shown (e.g. Participating Institutions).

NOTE

If you will be submitting a renewal proposal, please note that many of the entries from your initial proposal will be generated automatically from the DFG's database. Please review the data and change where necessary.



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Adding Attachments

At the end of the form you can add attachments, such as a description of the research project, CV, and a list of publications. The first page of the proposal form specifies the documentation you need to attach to apply for the funding programme you have chosen.

PLEASE NOTE

- All documents must be **in PDF format and security settings must allow texts to be read, copied and printed.**
- Please try to keep file sizes to a minimum and do not use the following characters in the file name: \ / : * ? " < > | , & { }.
- **You cannot attach files larger than 10 MB.** If you must submit larger files, you may submit them subsequently on a data carrier. In this case, please upload a note referring to the additional documents.

Online Submission

After adding your attachments, a PDF summary will be generated. Please take a moment to review your entries prior to submitting your form online.

Your attachments will be scanned for viruses. If a virus is detected, your attachment will be rejected and you will receive an error message.

NOTE

A funding proposal that has been submitted electronically cannot be processed until the DFG has received a signed copy of the research compliance form. This form will be generated automatically and attached to an e-mail which we will send to you acknowledging electronic receipt of your proposal.

Please do not submit any hard copies of your proposal.

To send additional documents once your proposal has been submitted, please use the correspondence form. Note that this function will not be displayed until the DFG has verified that all formal proposal requirements have been met.

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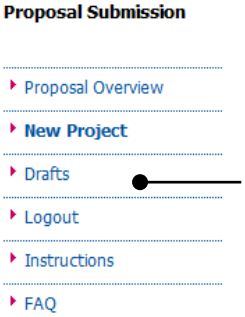
Continue Form Completion

CONTINUE LATER

Continue later enables you to save your entries and attachments as a draft.

Please note that on pages with required information, you will not be able to use the Continue later button until all entries have been made.



CONTINUE

Drafts are saved for 100 days. You will be informed by e-mail before a draft is deleted. To continue your draft, click on the relevant title. To request a one-time, 100-day extension without having to open your draft, click *Extend*.

Contact

The DFG is currently expanding its electronic proposal processing system to include other programmes. We welcome any comments and/or feedback you have on the system.

CONTACTS

For **subject-related** inquiries and questions on proposal submission, please contact the team responsible for your subject area.
URL:
http://www.dfg.de/en/dfg_profile/head_office/index.jsp
Tel.: **+49 228 885-1**
E-mail: **postmaster@dfg.de**

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E-mail: **elan-helpdesk@dfg.de**